This year’s orientation will be held on **Wednesday, September 9, 2020 at 6:00 p.m.** If you are an apprentice who attends class in Lacey, you will be attending orientation at the Lacey facility. If you are an apprentice who attends class in Longview, you will be attending orientation at the Longview **business office**. Orientation will also be held on your first school night of class**.**

 Greater Western Washington Pipe Trades has implemented rules to mitigate the risk of COVID-19 exposure. We want to prepare all of you on what to expect before entering the building. **Each apprentice will be required to fill out and review the Daily Symptoms Check and submit the form online before entering the building**. You will not be allowed in until these are completed.

* This daily checklist is found on the main page of our website at **www.gwwpt.org**. Click on “Check in Form”. Scroll to **Lacey/Longview** Daily Symptoms Check and complete the form. It will say “Your Form Has Been Submitted” if done correctly. After you have completed the form a representative will meet you at the front door to let you in. **A face covering must be worn for the entirety of you being in the building.** Greater Western Washington Pipe Trades employees and apprentices are encouraged to use cloth face coverings.

At orientation, you will be given your current classroom number. We have included a list of book charges for the upcoming year. Orientation and COVID training will be done in your individual class. Each class will be released systematically to pay for your books. This must be done the first night of class. You are required to pay for and receive your textbooks for the 2020-2021 school year; per section X, subsection A, paragraph 7 of the Greater Western Washington Pipe Trades Apprenticeship Standards. **Please note: We will not be distributing books prior to Orientation.**

**We accept cash or check ONLY.** All checks payable to **Local 26 Ed. Dev. Trust**. Any students with an outstanding balance after orientation will need to contact myself in order to avoid appearing at the following JATC meeting.

If you have any questions or concerns, please, contact us at (360) 486-9400. We look forward to seeing you in September.

Sincerely,

Seth Thompson

Training Director